Attachment
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## **Liquidated Damages**

The following table lists the events that constitute breaches of the Agreement's standard of performance warranting the imposition of liquidated damages; the acceptable performance level, and the amount of liquidated damages for failure to meet the contractually required standards of performance.

<b>Event of Non-Performance</b>	Acceptable Performance Level (Allowed events per Fiscal Year)	Liquidated Damage Amount
Recycled Paper Use		
Failure to use 30% recycled content paper	1	\$30 per each document
Recyclable Packaging Materials Failure of vendor to use secondary and shipping packaging that is recyclable in the City's recycling program.	1	\$235 or a minimum of \$50 if the combined product and shipping cost is \$250 or less will be incurred if this is not adhered to.
Expanded foam plastics		
Unapproved use of expanded foam plastics for secondary or shipping packaging	0	\$235 or a minimum of \$50 if the combined product and shipping cost is \$235 or less
Pallet use		
Failure of vendor to take-back and reuse pallets, recycling only broken pallets, at no additional cost to the City.	1	\$262 or a minimum of \$50 if the combined product and shipping cost is \$262 or less

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